



# Loma Portal Foundation

3639 Midway Dr., Suite B, #428  
San Diego, CA 92110  
619-860-5600 Phone

## OFFICERS

*Valerie Lawson*  
President

*Devon Gaudet*  
Vice President

*Kelly Murphy-Lyman*  
Secretary

*Brooke Smith*  
Treasurer

*Mark Morici*  
Principal

## MONTHLY MEETING MINUTES

October 13, 2021 6pm

Via Zoom

### CALL TO ORDER-Valerie

- There 19 were attendees on zoom.
- General info/rules were covered.
- We are still in search of an in-person location to hold our Foundation meetings.

### APPROVAL OF SECRETARY'S MINUTES-Kelly

- General consent approved the September 2021 minutes.

### TREASURER'S REPORT-Brooke

- The current Budget was emailed to Foundation members for review.
- JOG THON numbers are closer to being finalized. \$53,000 is the projected amount.

### PRINCIPAL'S REPORT-Mark Morici

- Jog A Thon was awesome. So happy we were able have it and it ran so smoothly. Thank you to Brooke and all the volunteers who pulled this event off.
- Attendance has been VERY low lately. The highest number of absentees the school has ever seen. If your child is going to be absent, please go thru Ze, our attendance office. He can direct you in the correct channels.
- October is the month where Mark negotiates with the district regarding keeping the current staff we have based on enrollment. He is working with the district now to make sure the staff we have stays the rest of the school year.
- Procedures were sent in an email last week regarding what to do and steps to follow in case of a Covid 19 close contact at school.
- The District Board meeting was last night. Loma Portal was chosen for a presentation. They went over the history of Loma portal, had student readings, etc.
- SD Unified Superintendent and Chief of Staff will be doing a walk thru of LPE's campus next week. This is a great opportunity for our school.
- The Great Shake out Earth quake drill is on 10/21 at 10/21 am.

### OLD BUSINESS

#### 1. **BYLAWS**-Valerie

- We emailed the Bylaws to the Foundation to review. Bylaws were revised in 2019 and they truly helped us get thru the Covid pandemic without having to make any changes.

- It was brought up in the June 2021 meeting that the Foundation should consider term limits for board members. According to “PTO Today”, it is fairly typical that there are no term limits in place. They strongly recommend against it. In the past we decided to vote against term limits, mainly because of the situation that we had this past year where no one stepped up to fill a needed board position.
- The board offered the idea of having no more than 2 consecutive years in one position.
- Foundation members present at the meeting were unanimous that no term limits be put in place.
- We will keep the Bylaws as is for now.

## **2. JOG A THON- Brooke**

- We had a great group of volunteers this year.
- Officially this is the highest amount of funds raised from any Jog a thon we have had.
- Teachers felt it was the easiest year for them yet.
- Thanks to Mark and the Teachers for helping us pull this off.
- We are looking into other Jog A Thon fundraising companies to see what other options we have in the future.

## **3. FAMILY DINNER NIGHT- Jenny**

- Kabob shop was on Monday. No totals yet but it was a good turnout.
- Classic Malt Shop is scheduled for 10/21.
- BBQ House is scheduled for 11/9.
- Loma Club is scheduled again for 11/15.
- Still no totals on funds raised from Rubio’s yet.
- Jenny is meeting tomorrow with other volunteers for a FDN committee meeting.
- Loma Club is also hosting Dad’s club events so Jeremy wanted to make sure we are getting the 10% back from them that they promised. Jenny, Jeremy, and Brooke will work on the figures.

## **4. LOGOWEAR-Dain (Valerie spoke on Dain’s behalf)**

- The product is not in yet.

## **NEW BUSINESS**

### **1. 2020 DONATION SPENDING-Valerie**

- In 2020 we received at large \$20,000 donation from a previous alumni member and donor. We have been discussing with Mark where to spend this money. The donor wants it dedicated to a specific need at the school. Due to the pandemic, it has taken longer than usual to come up with a specific need for the funds since we were virtual learning for a majority of last year.
- With this generous donation, we would like to purchase 2 commercial size color printers/copiers for the teachers. This would be a general copy/printer shared by teachers to replace the occasional requests to the Foundation for individual teacher printers.

- We are currently working out the last final logistics. We would ultimately like to purchase the exact one that Tauni has behind her desk. It will \$10,000 for 2 copy/printers. The ongoing monthly cost would be \$100 per machine for maintenance and toner. Approximately \$1,200 year. What is left over of the donation would leave us with quite a bit to pay for maintenance for a few years.
  - Amy K. explained why this is such a great idea considering convenience. The plan is to place them in the Kinder hallway.
  - We need Foundation approval to spend this money.
    - Leann made a motion for the Foundation to spend up to \$20,000 on printers and Maintenance and Ink.
    - Jeremy motioned to spend up to \$14,000 on 2 copier/printers and up to 2 years of maintenance and toner.
    - Leanne seconds
    - Approved by 14
2. **VOLUNTEER SIGN UP GENIUS-Devon** (Kelly spoke on Devon's behalf)
- Devon updated any names that were on the sign-up sheets from the September Foundation meeting into the sign-up genius. She emailed the different committee chairs with everyone's names from sign-ups. If you are a chair, please check the list before your events to be sure to include everyone who has signed up in either planning or event help.
  - SUG is how we are determining our volunteers for many of our events. If you would like to help with an event, (ex. bookfair, holiday gift shop, etc.) please sign up under the event. It doesn't mean you will be chairing; it just means you want to help and are interested in volunteering. We are limited on the number of volunteers we can have on campus, so SUG seems to be the fairest way to utilize volunteers. A link will be going out through Loma Lines and Liaison's this week to remind families to sign up if they want to volunteer.
3. **MONSTER BASH-Laureene**
- This will be a drive by event. We will have great things to sell as people are driving by.
  - Reminder to sign up on Sign Up Genius to help. We will need it!
4. **DAD'S CLUB- Jeremy/Stan**
- Jeremy created a sign-up flyer to help with the Monster Bash Haunted House. Dad's club will be ready to hit the ground running that Friday 8:30am. They will need help throughout the day, evening, and night to set up and break down.
  - There is a Dad's Club meeting Monday 10/18 at Loma Club. This is a great way to meet other parents, get involved, and raise money for our wonderful school.
  - Brooke reminded Jeremy and Laureene there is a budget for Monster Bash so if there are expenses, to be aware of it.
5. **AUCTION- Anna, Sari, Kayd**
- We have a group of co-chairs that are going to do an in-person action in the spring. They are hard at work finding a location and creating a theme.

- 6. RED RIBBON WEEK-Betsy/Devon** (Kelly spoke on Devon's behalf)
- RRW will be Oct 25-29th. The Theme is "Say Boo to Bad Choices"
  - Betsy Kleiger and Jennifer Coleman are working on the details. Each day will be themed much like in the past and there will be small activities to do in class for a few minutes each day. There will also be activities a couple days during lunch.
- 7. BOOK FAIR-Devon** (Kelly and Leann spoke on Devon's behalf)
- This year's bookfair will be a Pirate themed, titled "*Aarggh you ready for a reading adventure?*".
  - The Teacher preview will be Thursday Oct 28<sup>th</sup> in front of room 10.
  - Friday 10/29, we will have the option for parents to make appointments and shop in front of room 10. Later in the day we will move the bookfair to the library and decorate for the following week.
  - Classes will come through during library time on Tues/Wed/Thurs much like in the past.
  - Friday we will tear down and possibly be open for appointments in front of room 10 again if there is a demand.
  - New this year, there will be a Coin Drive the week before to try to raise more money for All for Books. Each day students can bring in coins to their classroom jars. Monday: pennies, Tuesday: nickels etc. Scholastic matches the donations given to "All For Books". The class with the most money earned will get a popsicle party with Mrs. H.
  - Photos of the cases and tables will be available online so parents can email us and we will pull books and have them available for pickup. This is a work in progress how it will really work, but hopefully will give parents the opportunity to purchase from the fair while not being able to go inside.
- 8. MASCOT-Valerie**
- Valerie would like to have the Foundation purchase a dolphin mascot for our school.
  - If anyone has a good mascot supplier, please let us know. They all seem to be between \$350-\$400.
  - We have \$1,500 in foundation supplies line item on the budget.
  - Amy motioned to spend up to \$600 on a dolphin mascot costume.
    - Roxanne seconds
  - General consensus was to do more research on product and pricing before we vote. The Foundation unanimously agreed we need to get a very good costume which may be more money than we originally thought, but worth it.
  - Laureene will do the research on a legitimate costume.
- 9. GENERAL DISCUSSION**
- **YEARBOOK-Roxanne**
    - She introduced a yearbook cover art contest this year. She created a flyer with a timeline to have all entries in by December. We would could do an anonymous vote.
    - The winner would get the front cover. Runner-ups would be on the back cover. All other entries would be randomly placed throughout the inside of the yearbook.

- She has ideas to charge online yearbook prices of \$20 before holidays. \$25 after holidays. And do online sales only.
- Amy made suggestions on logistics and said she would meet with Roxanne about details.
  
- **GARDEN**
  - Thank you to Rob Pesik and Erika Lundeen for getting the garden and the curriculum going!

Adjournment 7:15 pm